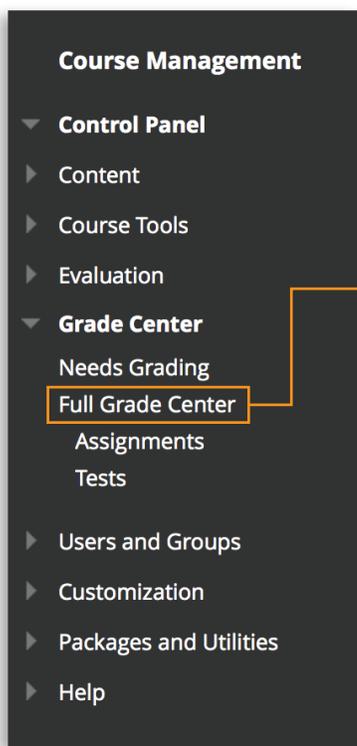
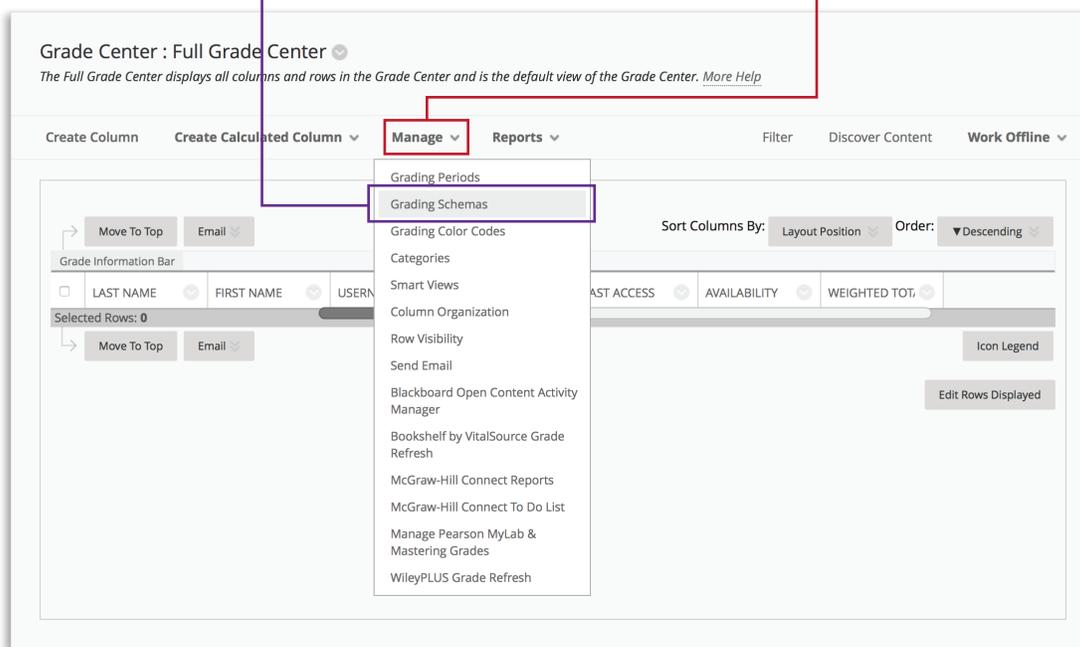


BLACKBOARD HOW TO CREATE GRADING SCHEMAS

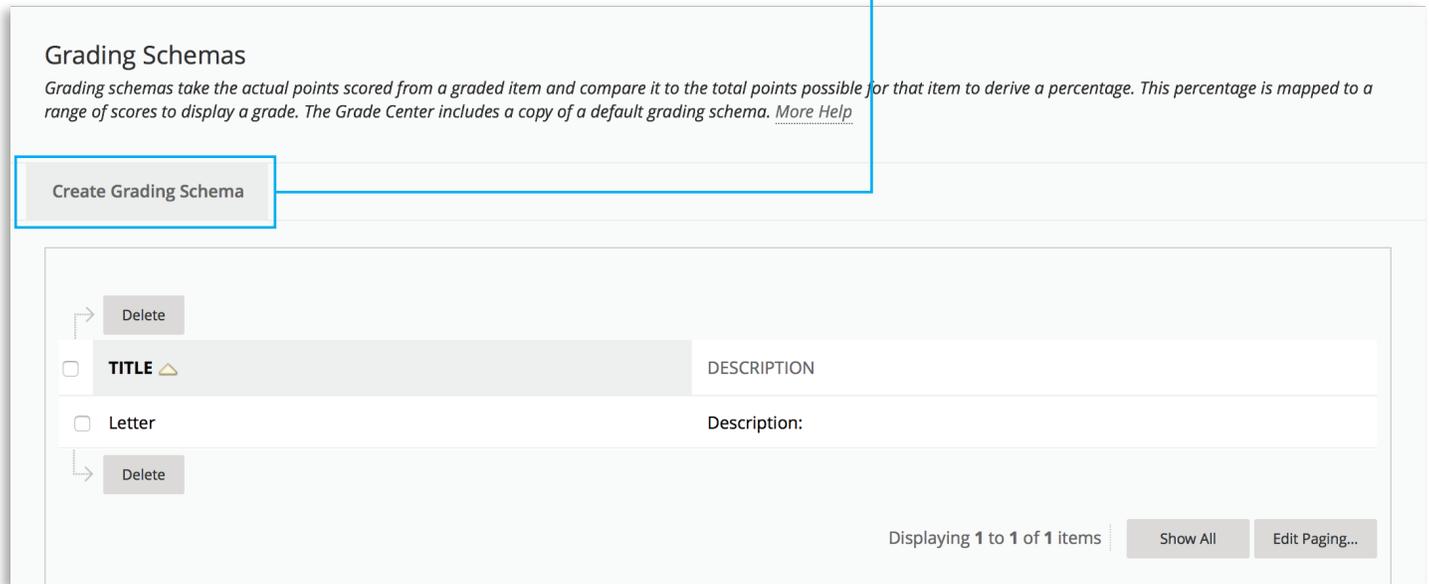


1. Find the Grade Center in the navigation, and then click on **Full Grade Center**.

2. In the Full Grade Center page, access the **Manage** menu and select **Grading Schemas**.



3. On the Grading Schemas page, select **Create Grading Schema**.



5. In the Schema Mapping section, two default rows appear with ranges of percentages. You can edit the two ranges to customize a Pass/Fail schema.

Let's start by naming the schema

NECE Schema

Include description:

Energy Division Grading Scale

Create Grading Schema
Grading schemas map percent scores to letter grades or some other notation for reporting performance. [More Help](#)

* Indicates a required field.

SCHEMA INFORMATION

* Name:

Description:

SCHEMA MAPPING

Grade Center columns that are automatically graded, such as Tests, will be converted to this display option according to the grade mapping provided below. To enter grades in the Grade Center manually using this display option, mappings from each symbol into a percentage of points possible must be provided.

Grades Scored Between	Will Equal	Grades Manually Entered as	Will Calculate as	Insert Rows
50 % and 100 %	A	A	75 %	←
0 % and Less Than 50%	F	F	25 %	Delete Row ←

*Click **Submit** to proceed. Click **Cancel** to go back.*

Cancel Submit

BLACKBOARD HOW TO CREATE GRADING SCHEMAS

6. On the Schema Mapping section, click the **Insert Rows** buttons until you have 5 total rows.

SCHEMA MAPPING

Grade Center columns that are automatically graded, such as Tests, will be converted to this display option according to the grade mapping provided below. To enter grades in the Grade Center manually using this display option, mappings from each symbol into a percentage of points possible must be provided.

Grades Scored Between	Will Equal	Grades Manually Entered as	Will Calculate as	
50 % and 100 %	A	A	75 %	Insert Rows
25 % and Less Than 50%			37.5 %	Delete Row
12.5 % and Less Than 25%			18.75 %	Delete Row
6.25 % and Less Than 12.5%			9.375 %	Delete Row
0 % and Less Than 6.25%	F	F	3.125 %	Delete Row

*Click **Submit** to proceed. Click **Cancel** to go back.*

Cancel Submit

7. Enter the values in each of the fields below, and click Submit.

SCHEMA MAPPING

Grade Center columns that are automatically graded, such as Tests, will be converted to this display option according to the grade mapping provided below. To enter grades in the Grade Center manually using this display option, mappings from each symbol into a percentage of points possible must be provided.

Grades Scored Between	Will Equal	Grades Manually Entered as	Will Calculate as	
93.5 % and 100 %	A	A	96.75 %	Insert Rows
86.5 % and Less Than 93.5%	B	B	90.5 %	Delete Row
79.5 % and Less Than 86.5%	C	C	83.5 %	Delete Row
74.5 % and Less Than 79.5%	D	D	77.5 %	Delete Row
0 % and Less Than 74.5%	F	F	37.5 %	Delete Row

*Click **Submit** to proceed. Click **Cancel** to go back.*

Cancel Submit

8. Delete the old grading schema named "Letter". First, click on the **checkbox** next to the Letter schema, and second, click on the **Delete** button.

The screenshot displays the 'Grading Schemas' management page. At the top, there is a title 'Grading Schemas' and a descriptive paragraph. Below this is a section titled 'Create Grading Schema'. The main content area shows a table with two rows of schemas. The first row is titled 'Letter' and has a checkbox selected. A 'Delete' button is visible to the left of this row. The second row is titled 'NECE Schema' with the description 'Energy Division Grading Scale' and has an unselected checkbox. A 'Delete' button is also visible to the left of this row. At the bottom right of the table area, there is a pagination control showing 'Displaying 1 to 2 of 2 items' and buttons for 'Show All' and 'Edit Paging...'. A '← OK' button is located at the bottom right of the entire interface.

9. You should be left with the "NECE Schema," which makes this task complete.