# BLACKBOARD HOW TO CREATE GRADING SCHEMAS

#### Course Management

- Control Panel
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- Grade Center Needs Grading Full Grade Center Assignments Tests
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1. Find the Grade Center in the navigation, and then click on **Full Grade Center**.

2. In the Full Grade Center page, access the **Manage** menu and select **Grading Schemas**.

he Full Grade Center displays all columns and rows in the	Grade Center and is the default view	of the Grade Center. <u>More Help</u>
Create Column Create Calculated Column 🗸	Manage 🗸 Reports 🗸	Filter Discover Content Work Offlin
	Grading Periods	
	Grading Schemas	
> Move To Top Email 📎	Grading Color Codes	Sort Columns By: Layout Position Order: VDescending
Grade Information Bar	Categories	
LAST NAME S FIRST NAME USERN	Smart Views	AST ACCESS AVAILABILITY WEIGHTED TOT
Selected Rows: 0	Column Organization	
-> Move To Top Email	Row Visibility	Icon Legend
	Send Email	
	Blackboard Open Content Activity Manager	Edit Rows Displayed
	Bookshelf by VitalSource Grade Refresh	
	McGraw-Hill Connect Reports	
	McGraw-Hill Connect To Do List	
	Manage Pearson MyLab & Mastering Grades	
	WilevPLUS Grade Refresh	

Grading Schemas Grading schemas take the actual points s range of scores to display a grade. The Gr	red from a graded item and compare it to the total points possible for that item to derive a percentage. This percentage is mapped to a le Center includes a copy of a default grading schema. <u>More Help</u>
Create Grading Schema	
→ Delete	
	DESCRIPTION
Letter	Description:
Delete	
	Displaying 1 to 1 of 1 items Show All Edit Paging

5. In the Schema Mapping section,	Create Grading Schema Grading schemas map percent scores to letter grades or some other notation for reporting performance. More Help						
two default rows appear with ranges of percentages. You can edit the two ranges to customize	* Indicates a required field.						
	* Name NECE Schema						
	Description	Energy Division					
a Pass/Fail schema.							
Let's start by naming the schema	SCHEMA MAPPING Grade Center columns that are automatically graded, such as Tests, will be converted to this display option according to the grade mapping provided below. To enter grades in the Grade Center manually using this display option, mappings from each symbol into a percentage of points possible must be provided.						orovided below. To enter vided.
NECE Schema	Grades Scored Between	Will Equal	Grades Manually Entered as	Will Cal	culate a:	s	Insert Rows
	50 % and 100	% A	A	75	%		÷
Include description:	0 % and Less Than	50% F	F	25	96	Delete Row	€
Energy Division Grading Scale	Click <b>Submit</b> to proceed. Click <b>C</b>	<b>ancel</b> to go back.					Cancel Submit

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## 6. On the Schema Mapping section, click the **Insert Rows** buttons until you have 5 total rows.

ades	Scored Between	Will Equal	Grades Manually Entered as	Will Calculate as	Insert Rows
50	% and 100 %	Α	A	75 %	€
25	% and Less Than 50%			37.5 % Delete R	ow
12.5	% and Less Than 25%			18.75 % Delete R	ow
6.25	% and Less Than 12.5%			9.375 % Delete R	ow
0	% and Less Than 6.25%	F	F	3.125 % Delete R	ow

### 7. Enter the values in each of the fields below, and click Submit.

rades	Scored Between	Will Equal	Grades Manually Entered as	Will Calculate a	as Insert Rows
93.5	% and 100 %	Α	A	96.75 %	<b>(</b> -
86.5	% and Less Than 93.5	% B	В	90.5 %	Delete Row
79.5	% and Less Than 86.5	% C	С	83.5 %	Delete Row
74.5	% and Less Than 79.5	% D	D	77.5 %	Delete Row
0	% and Less Than 74.5	% Е	F	37.5 %	Delete Row

8. Delete the old grading schema named "Let	t <u>er". Fir</u> st, click on the <b>ch</b>	eckbox next
to the Letter schema, and second, click on the	Delete button.	

raded item and compare it to the total points possible for that item to derive a percentage. This percentage is mapj ludes a copy of a default grading schema. <u>More Help</u>
DESCRIPTION
Energy Division Grading Scale
Displaying 1 to 2 of 2 items Show All Edit Pa
rom a g.

9. You should be left with the "NECE Schema," which makes this task complete.